

ANNUAL QUALITY ASSURANCE REPORT

(AQAR)

2018-19



Raniganj Girls' College
Searsole Rajbari
Raniganj
Paschim Bardhaman
West Bengal
Pin- 713358

Website: <http://www.raniganjgirlscollege.org>
Email: raniganjgirlscollege@gmail.com

Submitted to

NAAC

**NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL**



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

PO BOX NO 1075, NAGARBHAVI, BANGALORE 560 072

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The Annual Quality Assurance Report (AQAR) of the IQAC

For the Academic Year 1st July, 2018 to 30th June, 2019

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution: RANIGANJ GIRLS' COLLEGE
 - Name of the Head of the Institution: DR. CHHABI DE
 - Designation: Principal
 - Does the institution function from own campus: Yes
 - Phone no./Alternate phone no.: 0341-2444069
 - Mobile no.: 9434025079
 - Registered e-mail: raniganjgirlscollege@gmail.com
 - Alternate e-mail : chhabide@gmail.com
 - Address : Searsole Rajbari, Raniganj
 - City/Town : Raniganj
 - State/UT : West Bengal
 - Pin Code : 713358

2. Institutional status:
 - Affiliated / Constituent: Affiliated
 - Type of Institution: Co-education/Men/Women : Women
 - Location : Rural/Semi-urban/Urban: Urban
 - Financial Status: Grants-in aid/ UGC 2f and 12 (B) / Self financing
(please specify): Grants-in aid/ UGC 2f and 12 (B)
 - Name of the Affiliating University: Kazi Nazrul University
 - Name of the IQAC Co-ordinator : Ms. Jyotika Waghela
 - Phone no. : 0341-2445280
 - Alternate phone no. 0341-2444069
 - Mobile: 9475029578
 - IQAC e-mail address: iqac.rgc@gmail.com
 - Alternate Email address: jyotika.waghela@gmail.com

3. Website address: www.raniganjgirlscollege.org
 - Web-link of the AQAR: (Previous Academic Year):
<http://raniganjgirlscollege.org/images/aqar/AQAR2017-18.pdf>

4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes

Weblink:

<http://raniganjgirlscollege.org/images/Academic%20Calender%202018-2019.pdf>

<http://raniganjgirlscollege.org/images/Academic%20Calender%202019-2020.pdf>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B+	Institutional Score: 2.52	2016	From 05.11.2016 to 04.11.2021

6. Date of Establishment of IQAC:(DD/MM/YYYY): 05.03.2013

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
<i>Emerging Possibilities in Sanskrit Studies</i>	21 st and 22 nd January 2019	145
<i>Antarjatik Bhasa Dibas (International Mother Language Day)</i>	21 st February 2019	Students and teachers of the college
<i>Developing e-content and Workshop on Mentoring System</i>	7 th May 2019	33
<i>Women and Social Changes in the 19th Century</i>	16 th May 2019	65
<i>Visual Culture in Modern Bengal</i>	16 th May 2019	65
<i>Explanation of the Mentoring system to the college students</i>	22 nd May 2019	470
<i>Workshop on Visual and Performative Culture in Modern Bengal</i>	13 th June, 2019	75

8. Provide the list of funds by Central / State Government:

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Raniganj Girls' College	RUSA 2.0	RUSA	August, 2018	1 cr.
Raniganj Girls' College	Development Grant for Non-Government Colleges	W.B. State Govt.	February, 2019	51 lacs
NSS, Raniganj Girls'	Minor	Regional	March, 2019	1 lac

College	Research Project	Directorate of NSS, Kolkata Ministry Youth & Affairs, Govt. of India		
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9. Whether composition of IQAC as per latest NAAC guidelines: Yes

*upload latest notification of formation of IQAC:



Raniganj Girls' College

P.O. : Searsole Rajbari - 713358, Dist. Paschim Bardhaman, West Bengal

Principal : ☎ (0341) 244-4069, Telefax : (0341) 244-9274. Office : (0341) 244-5280

Email : raniganjgirlscollege@gmail.com website : www.raniganjgirlscollege.org

(NAAC Accredited : B+)

Ref. No.

Date.

NOTICE

Date: 2nd April, 2019

A meeting of the IQAC will be held on 9th April, 2019 at 12:00 PM in the chamber of Principal. All the members of the IQAC of the college are requested to be present at the meeting positively.

Agenda:

1. Confirmation of the proceedings of the previous meeting held on 19.01.2019.
2. Discussion about CAS of seven teachers.
3. Discussion about the inclusion of new members in IQAC.
4. Misc.

Jyotika Waghela
Jyotika Waghela
Co-ordinator
Raniganj Girls' College

Co-Ordinator
Internal Quality Assurance Cell
Raniganj Girls' College

Chhabi De
Dr. Chhabi De
Principal & Chairperson, IQAC
Raniganj Girls' College
Principal
Raniganj Girls' College
P.O. Searsole Rajbari-713358
Dist-Paschim Bardhaman, (W.B.)

10. No. of IQAC meetings held during the year: 06

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website: Yes

(Please upload, minutes of meetings and action taken report)

Web link:

Minutes:

<http://raniganjgirlscollege.org/images/meeting/Minutes%202016-2017.pdf>

<http://raniganjgirlscollege.org/images/meeting/Minutes%202017-2018.pdf>

<http://raniganjgirlscollege.org/images/meeting/Minutes%202018-2019.pdf>

Action taken report:

[http://raniganjgirlscollege.org/images/ATR/ACTION%20TAKEN%20REPORT%202018-2019%20\(Updated\).pdf](http://raniganjgirlscollege.org/images/ATR/ACTION%20TAKEN%20REPORT%202018-2019%20(Updated).pdf)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? Yes No ✓

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

* IQAC coordinator donated her remuneration for purchasing a Water Purifier for the newly constructed building of the college.

* Organised one National Level Seminar.

* Introduced new format of mentoring system.

* Provided guidance to the teachers about new format of the career advancement scheme(CAS).

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
IQAC will organise workshops & seminars	One National Level Seminar was organised by The Dept of Sanskrit, Raniganj Girls' College. Two Workshops were organised by the institution and Dept. of History. Two special lecture sessions by the Dept. of History.
The college website will be rearranged and updated regularly	The college website has been rearranged with updated institutional and departmental information.
Regular Parent-Teachers'	Parent-Teachers' Meetings have been

Meeting will be conducted	conducted regularly. We have also opted feedback from parents.
Career orientation programme will be organised.	Career orientation programme were organised for the students of the college in collaboration with Employment Exchange, Govt. of West Bengal and United Bank of India.
Forwarding of pending applications of full-time teachers for promotion under career advancement scheme.	Scrutiny and forwarding of applications of seven full-time teachers to the competent authority.
Plantation programme will be organised	Several Plantation Programmes have been organised with Lions Club of Raniganj, Lions Club of Asansol Udayan and other NGOs.
The new format of mentoring will be introduced and mentoring will be compulsory for all UG and PG students.	New format of mentoring has been introduced

14. Whether the AQAR was placed before statutory body? : Yes

Name of the Statutory body: Governing Body Date of meeting(s): 14.03.2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: Yes (NAAC)

Date: 26.09.2016

16. Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2018-2019

Date of Submission: 26.02.2019

17. Does the Institution have Management Information System?

Yes ✓ **No**

The college information system is created as the integrated system, aiming to computerise all college processes. Processes use general college registers, general classifications. It allows for individual users to avoid the different interpretation of the same data. All data are stored in a centralised database. This way it allows the avoiding of data duplication. Information is gathered, put to the database and managed. That's why the circulation time of documents decreases, less logic mistakes are made, and search and elimination of mistakes can be done effectively. The information system is based on college computer network. The local area network connects the most office computers of the college. It ensures quick and reliable

information's transmission. Information system operates using updated database management system software. The client – server architecture is used for information system, it enhances data reliability and security, in connection with technologies of Internet.

The college information system contains all basic processes, such as:

Administration:

College Office: RGC SMS Software, Software for Leave register, Stock register, File maintenance

Library: SOUL 2.0, INFLIBNET N-LIST, WEBOPAC

Preparation of e-pension papers

Preparation of e-service book

Finance and Accounts:

IFMS portal for PF and Salary

PFMS portal dealing with government funds

COSA

CAMS for internal financial monitoring and keeping students' data base.

Student Admission and Support:

Online support provided through college website

Examination:

Software for online Internal Assessment procured

Part – B

Criterion-I: Curricular Aspects

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

University has the authority to revise or upgrade the curriculum after consulting with the college teachers. Many of our teachers contribute in syllabi formulation as member of the board of studies in different subjects. Academic calendar is prepared for every semester to deliver the curriculum effectively. Our college provides Honours & Program courses of 27 subjects at Under Graduate level and 1 subject at Post Graduate level. College prepares academic calendar considering the University calendar. All the classes, home assignments and presentations follow the curriculum plan. Master routine is prepared for Arts, Commerce and Science subjects at the beginning of semester. College provides projectors, laptops, smart board and virtual class room to carry out ICT based teaching. The partially digitalized college central library stocks of large number of updated books, journal, newspapers, e-resources and references according to curriculum for the students and teachers. These assets are updated on regular basis. Apart from central library, departmental library i.e. seminar library provides an array of curriculum based updated books that can be issued by students and teachers. Group discussion, case studies, MCQs, quiz and other class room activities are among the innovative teaching methods implemented by the teachers to enhance student understanding. Departments organize students' seminars beyond curriculum to enrich courses that aid in holistic development of students and better understanding of the subject. Moreover, departments organize seminars, special lectures and workshops to enable the students to interact with eminent personalities. Departments like Botany, Geography, History, Bengali, Urdu, Philosophy, Political Science, Microbiology and Zoology organize educational field visits according to curriculum and outside the curriculum to supplement the theory. Industrial trips are organized by departments of Chemistry, Physics, Microbiology and Commerce. Apart from educational tours departments organizes local field excursions on regular basis. Botany department conducts visits to hills to collect rare plant specimens like bryophytes, pteridophytes, lichens, gymnosperms, algae, and fungi etc. Zoology department also visits forest and sea shores and collects different kinds of specimen especially salt-water fishes. On regular basis internal assessments are conducted for each semester and an assessment also made for practical based subjects. Periodic monitoring of academic performances such as class room discipline and timely course completion is done in the departmental meetings. Records of admission, student-teacher ratio, examinations etc. are maintained centrally by the institution.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Nursing Assistant	Nil	6 months	Basic skill development of Nursing	Knowledge & Operational skills for patient handling
Banking	Nil	6 months	Basic skill development of Banking	Knowledge & Operational skills of banking
Beauty & Wellness	Nil	6 months	Basic skill development of Beautification for allowing self	Knowledge & developed skills of beauty & wellness

			employment	
1.2 Academic Flexibility				
1.2.1 New programmes/courses introduced during the Academic year				
Programme with Code	Date of Introduction	Course with Code	Date of Introduction	
MA in Urdu	Academic session 2018-19	-	18.09.2018	
1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.				
Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG PG
MA in Urdu		√	25.06.2018 (Date of affiliation)	√
Already adopted (mention the year)				
1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year				
	Certificate		Diploma Courses	
No of Students	26		-	
1.3 Curriculum Enrichment				
1.3.1 Value-added courses imparting transferable and life skills offered during the year				
Value added courses	Date of introduction		Number of students enrolled	
-	-		-	
1.3.2 Field Projects / Internships under taken during the year				
Project/Programme Title		No. of students enrolled for Field Projects / Internships		
Nil		Nil		
1.4 Feedback System				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)				
Feedback is an important integral component of modern teaching learning process. All the teachers are engaged in feedback system and it is maintained centrally by the institution and prepares questionnaire that reflects the opinions of not only the students but also all the stakeholders of this institution. The anonymity of the feedback is always maintained. The results of the feedbacks from students, teachers, employers, and parents are then analyzed by the institute for possible steps to be taken for betterment of the institution. The alumni students' feedbacks also aid the process.				

Criterion – II: Teaching-Learning and Evaluation

2.1 Student Enrolment and Profile

2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
UG:			
<i>Bengali (Honours)</i>	70	471	48
<i>English (Honours)</i>	59	328	31
<i>Sanskrit (Honours)</i>	40	400	23
<i>Hindi (Honours)</i>	60	158	26
<i>Urdu (Honours)</i>	70	51	27
<i>Santali (Honours)</i>	20	12	08
<i>Political Science (Honours)</i>	54	320	20
<i>Philosophy (Honours)</i>	60	215	11
<i>History (Honours)</i>	59	200	11
<i>Economics (Honours)</i>	28	08	Nil
<i>Geography (Honours)</i>	40	84	28
<i>Physics (Honours)</i>	23	63	Nil
<i>Chemistry (Honours)</i>	23	84	Nil
<i>Mathematics (Honours)</i>	37	71	05
<i>Botany (Honours)</i>	19	120	01
<i>Zoology (Honours)</i>	40	164	14
<i>Microbiology (Honours)</i>	45	117	07
<i>Psychology (Honours)</i>	20	43	03
<i>Nazrul Geeti (Honours)</i>	20	04	Nil
<i>Classical Vocal (Honours)</i>	20	05	02
<i>Accounting (Honours)</i>	70	105	36
<i>Finance (Honours)</i>	30	64	Nil
<i>Taxation (Honours)</i>	30	47	Nil
<i>B.A.(Programme)</i>	900	922	246
<i>B.Sc. (Programme)</i>	76	189	Nil
<i>B.Com (Programme)</i>	132	78	06
PG:			
<i>Urdu</i>	40	11	11

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018-2019	553	11	Associate Professor: 07 Assistant Professor: 22 Govt. Approved Part Time Teacher: 21	Nil	05 (02- full time, 01- Management Approved Contractual, 03 Management Approved Guest)

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
93	60	LCD Projector, Paxiscope, Internet and Wi-fi devices, Smart boards, GIS software, Tally ERP 0.90, Microsoft office, FTP Server, Wi-Fi enabled classroom, LCD Projector with screen	02	01	Different websites, Inflibnet, Web OPAC, N-LIST, Open access e-journals, open access scholarly archive, open access e-books, open access e-thesis, open courseware and MOOC.

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Students' mentoring at regular intervals has been one of the strengths of this college. All the students (Honours, Programme and Generic) are divided into several groups, each group comprising of 25-30 students. The teachers are then randomly selected as mentors of these groups. In a formal meeting of the college each group is introduced to its mentor. The mentor fixes meetings with his/her mentees and listens to whatever the mentees have to say, be it academic, familial or personal. The mentor tries his/her best to motivate them and sort out their problems. If things need to be reported to the Principal of the college, it is done without any hesitation or delay. All these are recorded in a register exclusively meant for this purpose. Since the mentees are selected rather randomly, they are generally found belonging to departments different from that of the mentor. This helps them to speak their hearts out. They can easily share their experiences and feelings with the mentor. If the mentor finds some problem most unlikely to be solved by him/her, he/she has it brought to the notice of the proper authority, of course with the intervention of the Principal, so that it can be redressed as soon as possible.

Apart from these formal mentor-mentee meetings, students constantly keep in touch with the

teachers of their own department in person or over telephone. The students' calls and messages are gladly responded to by the teachers most of the time. Students who have already passed out of this college or are in the final semester often meet the teachers of the department concerned so as to decide their future course of action. Teachers always come up with the best suggestions and advices keeping several things in mind such as the strength and inclination of the students and their financial condition. The Principal of this college, too, takes special care of those students who are in need of help. She always tries to find some time out of her extremely busy schedule to talk to the students and know about their problems. There are numerous instances of the Principal meeting the guardians of the students and convincing them of the dangers of a hastily fixed marriage as well as the benefits of higher studies. No wonder, all these efforts made for overall development of the students pay off in the long run.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1718	Principal: 01 Associate Professor: 07 Assistant Professor: 22 Govt. Approved Part Time Teacher: 21	1:34

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D.
36	30 Principal: 01 Associate Professor: 07 Assistant Professor: 22 (One Superannuated, one Resigned, one on lien and two Transferred)	Assistant Professor: 06	Nil	20 Principal: 01 Associate Professor: 05 Assistant Professor: 14

2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>
2018	Krishnadhan Sarkar	Assistant Professor	Ph.D.
2018	Santu Ghosh	Librarian	M.Phil.
2019	Paromita Mondal	Assistant Professor	Ph.D.

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year.

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
B.A Honours	BAH	Semester-VI	11.07.2019	31.07.2019
B.Sc. Honours	BSCH	Semester-VI	11.07.2019	21.07.2019
B.Com Honours	BCOMH	Semester-VI	11.07.2019	21.07.2019
B.A Program	BAP	Semester-VI	11.07.2019	02.09.2019
B.Sc Program	BSCP	Semester-VI	11.07.2019	31.08.2019
B.Com Program	BCOMP	Semester-VI	11.07.2019	31.08.2019
B.A Honours	AH	Year end	21.04.2018	18.07.2018
B.Sc Honours	SH	Year end	21.04.2018	07.07.2018
B.Com Honours	CH	Year end	21.04.2018	07.07.2018
B.A General	AP	Year end	23.04.2018	14.09.2018
B.Sc General	SP	Year end	23.04.2018	14.09.2018
B.Com General	CP	Year end	23.04.2018	14.09.2018

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

To ensure academic excellence on the part of the students continuous internal evaluation (CIE) are held in the college. The evaluations are made well in advance of the end-semester exams so as to give the students opportunities to identify their problems and find means to sort them out, of course with the help of teachers. What is noteworthy here about the internal assessments is that these are held centrally with the schedule of tests and duty charts of invigilators prepared by examination committees of internal and end-semester exams for different semesters. This makes the entire process of continuous internal evaluations (CIE) fair and transparent. Moreover, different question patterns are used to engage the attention of

the students in a better way, some of them being the MCQ, very short answer type, short answer type and sometimes descriptive. In one semester the students have to take the internal evaluation in open book mode. One unique feature of the continuous internal evaluation of this college is that for particular semesters the students have to sit for internal assessment online. This not only introduces them to the digital world around us, but also prepares them for different online competitive exams. Again, for ENVS projects students are encouraged to use materials that can be easily recycled. Once the tests are over, the teachers sit personally with the non-teaching staff of the college to upload the marks obtained by students at the University marks capturing portal to minimize any possibility of error.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the very beginning of every academic year Kazi Nazrul University sends an academic calendar to its affiliated colleges. In strict adherence to that calendar this institution prepares an even more exhaustive academic calendar. The academic calendar in the form of booklets is distributed to each and every student. Thus they come to know about different academic programmes well in advance. This helps them prepare for continuous internal evaluation (CIE) and the end-semester exams in a more systematic way. The teachers teaching a particular course can also plan their teaching more effectively with the help of this. The academic calendar also proves helpful to the families of the students so far as their planning and arrangements for any family celebration or treatment of patients is concerned. Thus, the academic calendar of the college is instrumental in ensuring completion of the course in time, mentally preparing the students for internal evaluation and end-semester exams much before these are finally scheduled, thereby making the entire academic process smooth and effective.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution

(to provide the weblink)

Sl No	Department	Program Outcome & Course Outcome Link
1	Commerce-Accounting	http://www.raniganjgirlscollege.org/Files/1584599542Accounting%20PO%20PSO%20CO.pdf
2	Commerce-Finance	http://www.raniganjgirlscollege.org/Files/1584599577Finance%20PO%20PSO%20CO.pdf
3	Commerce-Taxation	http://www.raniganjgirlscollege.org/Files/1584599593Taxation%20PO%20PSO%20CO.pdf
4	Zoology	http://www.raniganjgirlscollege.org/Files/1584600882Zoology%20PO%20PSO%20CO.pdf
5	Botany	http://www.raniganjgirlscollege.org/Files/1584600908Botany%20PO%20PSO%20CO.pdf
6	History	http://www.raniganjgirlscollege.org/Files/1584600950History%20PO,%20PSO,%20CO.pdf
7	Geography	http://www.raniganjgirlscollege.org/Files/1584601004Geography%20POPSOCO.pdf
8	Economics	http://www.raniganjgirlscollege.org/Files/1584601043Economics%20PO,%20PSO,%20CO.pdf
9	English	http://www.raniganjgirlscollege.org/Files/1584601081English%20PO%20PSO%20and%20CO.pdf
10	Microbiology	http://www.raniganjgirlscollege.org/Files/1584601120Microbiology%20PO,%20PSO,%20CO.pdf
11	Chemistry	http://www.raniganjgirlscollege.org/Files/1584601606Chemistry%20PO%20PSO%20CO.pdf
12	Mathematics	http://www.raniganjgirlscollege.org/Files/1584601651Mathematics%20PO,PSO%20CO.pdf

	cs	CO.pdf
13	Political Science	http://www.raniganjgirlscollege.org/Files/1584601687Political%20Science%20PO%20PSO%20CO.pdf
14	Philosophy	http://www.raniganjgirlscollege.org/Files/1584601732Philosophy%20PO%20PSO%20CO.pdf
15	Bengali	http://www.raniganjgirlscollege.org/Files/1584601814Bengali%20PO%20PSO%20CO.pdf
16	Physics	http://www.raniganjgirlscollege.org/Files/1584601850PHYSICS%20PO%20PSO%20CO.pdf
17	Hindi	http://www.raniganjgirlscollege.org/Files/1584602193Hindi%20PO%20PSO%20CO.pdf
18	Urdu	http://www.raniganjgirlscollege.org/Files/1584602207Urdu%20PO%20PSO%20CO.pdf
19	Performing Arts- Classical Vocal Music	http://www.raniganjgirlscollege.org/Files/1584602493Classical%20Vocal%20Music%20PO%20PSO%20CO.pdf
20	Performing Arts- Nazrul Geeti	http://www.raniganjgirlscollege.org/Files/1584602538Nazrul%20Sangeet%20POPSO.pdf

2.6.2 Pass percentage of students

Programme name	Programme Code	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
BA Hons	BAHBNG	36	36	100%
	BAHECO	01	01	100%
	BAHENG	31	30	97%
	BAHGEO	20	20	100%
	BAHHIN	26	26	100%
	BAHHIS	19	19	100%
	BAHPHI	22	22	100%
	BAHPLS	11	11	100%
	BAHSNS	14	14	100%
	BAHURD	25	25	100%
B.Sc. Hons	BSCHMTM	07	07	100%
	BSCHPHS	05	05	100%
	BSCHCEM	04	04	100%
	BSCHBOT	04	04	100%
	BSCHZOO	13	13	100%
	BSCHMCB	09	09	100%
B.Com Hons.		29	28	97%
BA Program		132	118	89.40%
B.Sc Program		3	3	100%
B.Com Program		5	2	40%
BA Hons	Annual	232	139	60%

	System			
B.Sc. Hons	Annual System	47	26	55%
BA General	Annual System	229	22	10%
B.Sc. General	Annual System	02	01	50%
B. Com. General	Annual System	04	03	75%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

College has conducted the Student Satisfaction Survey (SSS) on Teachers & Teaching and Institution for the academic session 2018-2019. The SSS report of this academic session has been approved by the IQAC and same has been uploaded on the college website.

SSS Questionnaire and SSS Report:

<http://raniganjgirlscollege.org/images/StudentSurvey/1584607700STUDENT%20SATISFACTION%20SURVEY%202018-19.pdf>

Criterion-III: Research, Innovations and Extension

3.1 Resource Mobilization for Research: Nil.

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	Nil	Nil	Nil	Nil
Minor Projects [A Survey of Historical Importance of the Heritage Sites in Raniganj]	One year	Regional Directorate of NSS, Kolkata, vide letter no. F.No.-P-24-2/RD/NSS/KOL/SAP/2018-2019/3307/3316 Dated 1 st February 2019	Rs. 100000/-	Rs. 100000/-
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored Projects	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students Research Projects (other than compulsory by the College)	Nil	Nil	Nil	Nil
International Projects	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	-	-	Rs. 100000/-	Rs. 100000/-

3.2 Innovation Ecosystem: Nil.

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Nil	Nil	Nil

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
District Level Student Youth Science Fair, 2018, Paschim Bardhaman, held on 14 th and 15 th September 2018. Main Theme: "INNOVATIONS FOR SUSTAINABLE DEVELOPMENT". The title worked on: SUSTAINABLE DEVELOPMENT: ROLE & RESPONSIBILITY OF AN EDUCATIONAL INSTITUTION – OUR ENDEAVOUR.	Students: <i>Satabdi Roy and Sudeshna Ghosh,</i> of the Department of Physics; under the guidance of the teachers: (i) <i>Dr. Alok Kumar De (Physics),</i> (ii) <i>Dr. Chinmoy Chatterjee (Zoology)</i> (iii) <i>Dr. Saumendra Sankar De Sarkar (Physics).</i>	Youth Services & Sports Department, Govt. of West Bengal.	15.09.2018	3 rd position.

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year: Nil.

Incubation Centre	Name	Sponsored by

Nil	Nil	Nil	
Name of the Start-up	Nature of Start-up	Date of commencement	
Nil	Nil	Nil	
3.3 Research Publications and Awards: Nil.			
3.3.1 Incentive to the teachers who receive recognition/awards: Nil.			
State	National	International	
Nil	Nil	Nil	
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Centre</i>): NA			
Name of the Department	No. of Ph. Ds Awarded		
NA	NA		
3.3.3 Research Publications in the Journals notified on UGC website during the year			
	Department	No. of Publication	Average Impact Factor, if any
<i>of Dr. Alokkumar De</i>			
National	Physics	Nil	NA
International	Physics	06	Average over four papers (2 no. PRC & 2 no. PLB) = 3.647
<i>of Dr. Narayan Ray</i>			
National	Chemistry	Nil	NA
International	Chemistry	01	NA
<i>of Laxminarayan Sahoo</i>			
National	Mathematics	Nil	NA
International	Mathematics	03	0 to 3.085
<i>of Ansuman Roy</i>			
National	Microbiology	1	NA
International	Microbiology	0	0
<i>Of Abhijit Kumar Dutta</i>			
National	Botany	NA	NA
International	Botany	01	NA
<i>Of Umesh Chandra Halder</i>			
National	Zoology	NA	NA
International	Zoology	01	NA
<i>Of Krishnadhan Sarkar</i>			
National	Mathematics	Nil	NA
International	Mathematics	04	NIL
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year			
Department		No. Of publication	

Physics [of Dr. Alok Kumar De (A De)] <i>National Conference Proceedings (DAE Symposium on Nuclear Physics)</i>	03
Economics [of Dr. Pritha Goswami] <i>Disaster Risk Reduction- A Case Study of Dhanbad-Chandrapura Railway Line; Seven Decades of Indian Independence; Chief Editor: Dr Chhabi De</i>	01
Library [of Santu Ghosh] (i) <i>National Seminar</i> (ii) <i>Telephone to iPhone: a revolutionary metamorphosis; Seven Decades of Indian Independence; Dr Chhabi De</i>	02
Library [of Bela Mondal] (i) <i>National Seminar</i> (ii) <i>The Changing scenario of Library Development: special reference to Academic Library; Seven Decades of Indian Independence; Chief Editor: Dr Chhabi De</i>	02
Botany [of Mr. Abhijit Kumar Dutta and others] (i) <i>Study of Ethnobotanical uses of Pteridophytes by Aborigines from Purulia district and adjoining areas, West Bengal, India; Seven Decades of Indian Independence; Chief Editor: Dr Chhabi De</i>	01
History: [of Mr. Suhas Chand Kapur] (i) <i>The Museum Movements in India since Independence: Seven Decades of Indian Independence; Chief Editor: Dr Chhabi De</i>	01
Microbiology: [of Mr. Ansuman Ray] (i) <i>Isolation of mercury resistant bacteria from the soil of Industrial area; Seven Decades of Indian Independence; Chief Editor: Dr Chhabi De</i>	01
Bengali : [of Dr. Arnab Saha] (i) <i>Sri Swapan kumar Pranito; Seven Decades of Indian Independence; Chief Editor: Dr Chhabi De</i>	01
Bengali [of Ms. Paromita Mondol] (i) <i>Swadhinata-Uttar Grambanglar Mahilamahale Binodonerekal-sekal; Seven Decades of Indian Independence; Chief Editor: Dr Chhabi De</i>	01
Bengali [of Dr. Tushar Kanti Banerjee] (i) <i>Keshrinath Tripathi: kabi O Kabita</i> (ii) <i>The Many Dimension of Keshrinath Tripathy Poetry; Chief Editor: Dr. Tushar Kanti Banerjee</i>	02
English [of Mr. Santanu Niyogi] (i) <i>"Shakespeare as an Instrument of Epistemic Violence" (2nd Chapter), pp. 35-45 in " English Studies in India: Contemporary and Evolving Paradigms" Eds: Banibrata Mahanta and Rajesh Babu Sharma</i>	01
English [of Mr. Manirul Islam] (i) <i>Development of the Indian Novel in English-The Seven Decades after Independence: Seven Decades of Indian Independence: Chief Editor: Dr. Chhabi De</i>	01
Geography [of Dr. Rituparna Ghosh] (i) <i>"E-Governance, an initiative towards letter governance: A case study of Durgapore Municipal Corporation"</i>	01

<i>(Proceedings 12th world congress of the RSAI-Shatter System: Social Integration, Regional, Placement and Sustainability, ISBN: 978-989-54216-0-2)</i>	
Philosophy [of Mr. Bimal Banerjee] (i) Samakalindarshanchintanejatiyosanhati o sangrakshanbyabostharektimulyayan; <i>Seven Decades of Indian Independence; Chief Editor:Dr Chhabi De</i>	01
Urdu [of Dr. Md. FarooqueAzam] (i) Azadi Ke Baad Urdu Afsana (ii) Khayalo Ke Safar Ke Aaine Men	02
Urdu [of Md. Abdul Halim] (i) <i>Hindustan me AzadiKeBaad Urdu AlazmEkJaizah; Seven Decades of Indian Independence; Chief Editor:Dr Chhabi De</i>	01
Urdu [of Ms. ReshmaKhatoon] (i) <i>AzadikeBaad Bengal Me KhatunAfsanaNigarunkeYahanMukhlalifMasael Ki Akasi; Seven Decades of Indian Independence; Chief Editor:Dr Chhabi De</i>	01
Urdu [of Ms. DarakhshanAnjum] (i) <i>Sadal Hasan MantuEk Ba EkhlaqueFankar; Seven Decades of Indian Independence; Chief Editor:Dr Chhabi De</i>	01
Hindi [Dr. Jagmohan Singh] (i) <i>Hindi KahanikaAtmasangarsh; Seven Decades of Indian Independence; Chief Editor:Dr Chhabi De</i>	01
Political Science [of Mr. Subodh Prasad Rajak] (i) <i>Naxalbad samasyakasambhavitsamadhan: loktantrawa ahimsa kevisheshsandary me; Seven Decades of Indian Independence; Chief Editor:Dr Chhabi De</i>	01
Mathematics [of Dr. LaxminarayanSahoo] (i) <i>Solving (2Xn) fuzzy matrix games, Lecture Notes in Network and Systems, Advances in Computer, Communication and Control, (Eds.) U Biswas et al. Springer.</i> (ii) <i>System Reliability Optimization in Fuzzy Environment via Hybrid GA-PSO, System Reliability Management: Solutions and Technologies, (Eds.) A Anand et al. CRC Press: Taylor & Francis.</i> (iii) <i>Solutions of Fuzzy System of Linear Equations, Emerging Applications of Fuzzy Algebraic Structures (Part of Advances in Computer and Electrical Engineering book series), (Eds.) C Jana et al. IGI Global.</i>	03
Mathematics [Dr. Krishnadhan Sarkar] (i) <i>Development of Fixed Point and Metric Spaces Over Few Decades; Seven Decades of Indian Independence; Dr Chhabi De</i>	01
Bengali [Ms. Soma Mukherjee]	01

(i) Kabi Keshrinath Tripathir Kabitar Bishleson. Hindi [Ms. Neelam Tiwary]	01
(i) Prem Aur Prakriti ki Kabi Keshrinath Tripathi. Hindi [Dr. Anita Mishra]	01
(i) Keshrinath Tripathi ki kabita ke Sarokar	01
Sanskrit, Philosophy and Library [Mr. Anupam Dutta and Others] (i) Kabi Keshrinath Tripathi vabnai adhyatikota o Darshonik- Tirtho Mandal Atmadhrshoner Dharmo Swarup e Keshrinath Tripathi Kabita Nirbachon.	01
Zoology [Dr. Umesh Chandra Halder] Phytopharmaceuticals to treat and prevent Cancer. LAP LAMBERT Academic Publishing, 2018.	01

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

of Dr. Alok Kumar De (A De) [Physics]

Title of the paper	Name of the author	Title of the journal	Year of publication [Volume (Year of Publication) Pages]	Citation Index (Total no. of citations)	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Study of giant dipole resonance in hot rotating light mass nucleus ^{31}P .	Debasish Mondala, Deepak Pandit, S. Mukhopadhyaya, Surajit Pal, Srijit Bhattacharya, A. De, N. Dinh Dang, N. Quang Hung, Soumik Bhattacharya, S. Bhattacharyya, Balaram De, Pratap Roy, K. Banerjee, S.R. Banerjee.	<i>Phys. Lett. B</i>	784 (2018) 423-428.	04	Department of Physics, Raniganj Girls' College, Raniganj 713358, India <i>with</i> Variable Energy Cyclotron Centre, I/AF- Bidhannagar, Kolkata 700064, India Homi Bhabha National Institute, Training School Complex, Anushaktinagar, Mumbai 400094, India Department of Physics, Barasat Government College, Kolkata 700124, India Quantum Hadron Physics Laboratory,	02 (04: With self)

					<p><i>RIKEN NishinaCenter for Accelerator- Based Science, RIKEN, 2-1 Hirosawa, Wako City, Saitama 351- 0198, Japan</i></p> <p><i>Institute of Nuclear Science and Technique, Hanoi 122100, Vietnam</i></p> <p><i>Institute of Fundamental and Applied Sciences, Duy Tan University, Ho Chi Minh City 700000, Vietnam</i></p> <p><i>Saha Institute of Nuclear Physics, 1/AF- Bidhannagar , Kolkata 700064, India</i></p>	
Slow fission of highly excited plutonium nuclei.	A. K. Sikdar, A. Ray, Deepak Pandit, B. Dey, Sarmishtha Bhattacharyya, Soumik Bhattacharyya, A. Bisoi, A. De, S. Paul, Srijit Bhattacharya, and A. Chatterjee.	<i>Phys. Rev. C</i>	98 (2018) 024615; 01-16.	00	<p><i>Department of Physics, Raniganj Girls' College, Raniganj 713358, India</i></p> <p>with</p> <p><i>Variable Energy Cyclotron Centre, 1/AF Bidhannagar , Kolkata 700064, India</i></p> <p><i>Saha Institute of Nuclear Physics, 1/AF, Bidhannagar , Kolkata 700064, India</i></p> <p><i>Department of Physics, Barasat Govt. College,</i></p>	00

					Kolkata 700124, India Inter- University Accelerator Center, New Delhi 110067, India	
Direct observation of slow fission from the width of K x-ray line.	Amlan Ray, A. K.Sikdar, D. Pandit, Sarmishtha Bhattachar yya, Soumik Bhattachar ya, A. De , S. Paul and A. Chatterjee.	EPJ Web of Conferences https://doi.org/10.1051/epjconf/201819304004 <i>FISSION 2017</i> . [6 th Workshop on Nuclear Fission and Spectroscopy of Neutron-Rich Nuclei (<i>FISSION</i> 2017)]	193 (2018) 04004 01-07.	00	Department of Physics, Raniganj Girls' College, Raniganj 713358, India with Variable Energy Cyclotron Center, Kolkata 700064, India Inter- University Accelerator Center, New Delhi 110067, India	00
Frequency- driven chaos in the electrical circuit of Duffing-Holmes oscillator and its control.	M D Moinul Islam, S Basu, D Halder, A De , and S Bhattachar ya.	<i>IJPR</i> (Iranian Journal of Physics Research)	<i>Vol:18; No.: 03. (2018) 59-69.</i>	00	Department of Physics, Raniganj Girls' College, Raniganj 713358, India with Department of Physics, Barasat Govt. College, Kolkata, W.B., India Radiological Physics and Advisory Division, Bhaba Atomic Research Centre, Mumbai, India Department of Physics, Kingston Educational Institute, Kolkata, India	00

<p>S-shaped heat capacity in an odd-odd deformed nucleus.</p>	<p>BalaramDe y, N. Quang Hung, Deepak Pandit, Srijit Bhattachar ya, N. Dinh Dang, L. T. Quynh Huong, DebasishM ondal, S. Mukhopad hyay, Surajit Pal, A. De, S.R. Banerjee.</p>	<p><i>Phys. Lett. B</i></p>	<p>789 (2019) 634-638.</p>	<p>02</p>	<p><i>Department of Physics, Raniganj Girls' College, Raniganj 713358, India</i></p> <p>with</p> <p><i>Saha Institute of Nuclear Physics, 1/AF- Bidhannagar , Kolkata, 700064, India</i></p> <p><i>Institute of Fundamental and Applied Sciences, Duy Tan University, Ho Chi Minh City 700000, Viet Nam</i></p> <p><i>Variable Energy Cyclotron Centre, 1/AF- Bidhannagar , Kolkata, 700064, India</i></p> <p>D</p> <p><i>Department of Physics, Barasat Govt. College, Barasat, N 24 Pgs, Kolkata, 700124, India</i></p> <p><i>Quantum Hadron Physics Laboratory, RIKEN NishinaCent er for Accelerator- Based Science, RIKEN, 2-1 Hirosawa, Wako city, Saitama 351- 0198, Japan</i></p> <p><i>Department of Natural Science and Technology, University of KhanhHoa, Nha Trang</i></p>	<p>02</p>
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					<p>City, KhanhHoa Province 652124, Viet Nam</p> <p>Faculty of Physics and Engineering Physics, Vietnam National University Ho Chi Minh City – University of Science, Ho Chi Minh City 748355, Viet Nam</p>	
<p>Role of fluctuations in a thermal phase transition in a nucleus probed via the giant dipole resonance.</p>	<p>Deepak Pandit, Srijit Bhattachar ya, DebasishM ondal, BalaramDe y, S. Mukhopad hyay, Surajit Pal, A. De, and S. R. Banerjee.</p>	<p><i>Phys. Rev. C</i></p>	<p>99 (2019) 024315; 01-05.</p>	<p>00</p>	<p>Department of Physics, Raniganj Girls' College, Raniganj 713358, India with Variable Energy Cyclotron Centre, 1/AF- Bidhamnagar , Kolkata 700064, India Department of Physics, Barasat Govt. College, Barasat, N 24 Pgs, Kolkata 700124, India Saha Institute of Nuclear Physics, 1/AF- Bidhamnagar , Kolkata 700064, India HomiBhabha National Institute, Training School Complex, Anushaktina gar, Mumbai 400094, India</p>	<p>00</p>
<p>3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)</p>						
<p><i>of Dr. Laxminarayan Sahoo [Mathematics]</i></p>						
Title of the paper	Name of the author	Title of the	Year of publicatio	h-index	Number of citations	Institutional affiliation as mentioned in the

		journal	n		excluding self-citations	publication
A fuzzy inventory model for deteriorating item with variable demand, permissible delay in payments and partial backlogging with shortage follows inventory (SFI) policy	Ali Akbar Shaikh, Asoke Kumar Bhunia, Leopoldo Eduardo Cardenas-Barron, Laxminarayan Sahoo , Sunil Tiwari	International Journal of Fuzzy Systems, Springer Impact Factor (3.085)	2018	31	07	<p><i>Department of Mathematics, Raniganj Girls' College, Raniganj 713358, India</i></p> <p><i>With</i></p> <p><i>Department of Mathematics, The University of Burdwan, India</i></p> <p><i>School of Engineering and Science, Technological de Monterrey, Monterrey, Nuevo Leon, Mexico</i></p> <p><i>The Logistic Institute-Asia Pacific, National University of Singapore, Singapore, 119613, Singapore</i></p>
Solving matrix game with linguistic payoffs	Laxminarayan Sahoo	International Journal of System Assurance Engineering and Management, Springer Impact Factor (1.4)	2018	18	-	<p><i>Department of Mathematics, Raniganj Girls' College, Raniganj 713358, India</i></p>
<i>of Dr. Alok Kumar De (A. De) [Physics]</i>						
Study of giant dipole resonance in hot rotating light mass nucleus ³¹ P.	Debasish Mondala, Deepak Pandit, S. Mukhopadhyaya, Surajit Pal, Srijit Bhattacharya, A. De , N. Dinh Dang, N. Quang Hung, Soumik Bhattacharya, S. Bhattacharya, Balaram De	<i>Phys. Lett. B</i>	784 (2018) 423-428.	02	02	<p><i>Department of Physics, Raniganj Girls' College, Raniganj 713358, India</i></p> <p><i>with</i></p> <p><i>Variable Energy Cyclotron Centre, 1/AF-Bidhannagar, Kolkata 700064, India</i></p> <p><i>Homi Bhabha National Institute, Training School Complex, Anushaktinagar, Mumbai 400094, India</i></p> <p><i>Department of Physics, Barasat Government College, Kolkata</i></p>

	y, Pratap Roy, K. Banerjee, S.R. Banerjee.					<p>700124, India</p> <p><i>Quantum Hadron Physics Laboratory, RIKEN NishinaCenter for Accelerator-Based Science, RIKEN, 2-1 Hirosawa, Wako City, Saitama 351-0198, Japan</i></p> <p><i>Institute of Nuclear Science and Technique, Hanoi 122100, Vietnam</i></p> <p><i>Institute of Fundamental and Applied Sciences, Duy Tan University, Ho Chi Minh City 700000, Vietnam</i></p> <p><i>Saha Institute of Nuclear Physics, 1/AF-Bidhannagar, Kolkata 700064, India</i></p>
S-shaped heat capacity in an odd-odd deformed nucleus.	BalaramDe y, N. Quang Hung, Deepak Pandit, Srijit Bhattacharya, N. Dinh Dang, L. T. Quynh Huong, DebasishM ondal, S. Mukhopadh yay, Surajit Pal, A. De, S.R. Banerjee.	<i>Phys. Lett. B</i>	789 (2019) 634-638.	02	02	<p><i>Department of Physics, Raniganj Girls' College, Raniganj 713358, India</i></p> <p>with</p> <p><i>Saha Institute of Nuclear Physics, 1/AF-Bidhannagar, Kolkata, 700064, India</i></p> <p><i>Institute of Fundamental and Applied Sciences, Duy Tan University, Ho Chi Minh City 700000, Viet Nam</i></p> <p><i>Variable Energy Cyclotron Centre, 1/AF-Bidhannagar, Kolkata, 700064, India</i></p> <p><i>Department of Physics, Barasat Govt. College, Barasat, N 24 Pgs, Kolkata, 700124, India</i></p> <p><i>Quantum Hadron Physics Laboratory, RIKEN NishinaCenter for Accelerator-Based Science, RIKEN, 2-1 Hirosawa, Wako city, Saitama 351-0198,</i></p>

						<p style="text-align: center;"><i>Japan</i></p> <p style="text-align: center;"><i>Department of Natural Science and Technology, University of KhanhHoa, Nha Trang City, KhanhHoa Province 652124, Viet Nam</i></p> <p style="text-align: center;"><i>Faculty of Physics and Engineering Physics, Vietnam National University Ho Chi Minh City – University of Science, Ho Chi Minh City 748355, Viet Nam</i></p>
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3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	L o c a l l e v e l
Attended Seminars/ Workshops	1	17	5	4
Presented papers	2	5	3	0
Resource Persons	0	2	0	1

3.4 Extension Activities:

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Workshop on 'Cyber Crime and Safety of Women'	Raniganj Girls College in collaboration with Asansol Woman Police Station and Green Club of Raniganj on 11 th October 2018	10	75

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year: Nil.

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
-	-	-	-

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year:

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities

NSS	Raniganj Girls' College	Swachh Bharat	2	100
NSS	Raniganj Girls' College	Aids Awareness	50	100
NCC	Raniganj Girls' College	Swachh Bharat	2	100
NCC	Raniganj Girls' College	Aids Awareness	50	100
NCC	Raniganj Girls' College	Republic Day Celebration	50	100

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
<i>Of Dr. Alok Kumar De (A De) [Physics]</i>			
National Collaboration in Research.			
	Dr. Alok Kumar De with	VECC (DAEF)	1997, Continuing.
	Dr. Alok Kumar De with	Barasat Govt. College	2014, Continuing.

International Collaboration in Research.

Research: Topic: High Accuracy Mass Measurement and Decay Studies of Short-Lived β -Unstable Nuclei In a Penning Trap. VECC (DAE) with MATS Collaboration in Germany.	Dr. Alok Kumar De Collaborating with Dr. A. Ray (Principal Investigator from India), VECC (DAE), Calcutta, W.B; Collaboration with University of Mainz/GSI in Germany as well. [Linkage: https://fair-center.eu/en/for-users/experiments/nu-star/experiments/mats/collaboration.html]	VECC (DAEF)	Since January, 2007. Continuing.
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3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year: **Nil.**

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year:

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
NSHM Udaan Skills Pvt. Ltd.	28 Nov., 2018	To develop girls' skill for making them financially independent irrespective of their education or social standing.	26
Searsole Sports and Cultural Association	MoU that was first signed on 16.05.2016 to remain operational	To trigger the interest of the students of Physical education	24

	until setting up of a gymnasium in the college	in physical activities so as to help them prepare for different competitive exams involving field tests.	
P. C. Solution	To remain operational for 5 years after it was first signed on 22 Dec., 2015	To hand over old electronic gadgets To P.C. solution and get equivalent amount of necessary services from them	The entire institution

CRITERION-IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25,00,000.00	22,56,039.00

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	25325.23 sq. mt	-
Class rooms	31	-
Laboratories	15	-
Seminar Halls	1	-
Classrooms with LCD facilities	-	-
Classrooms with Wi-Fi/ LAN	-	-
Seminar halls with ICT facilities	2	-
Video Centre	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)		0.94167
Others:CCTv		0.13553
Printer		0.17228
Furniture & Fixture		3.19400

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS }

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	SOUL 2.0	2016

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22099	2797877	832	539099	22921	3343522
Reference Books	666		14	6546	680	
e-Books	3135000+		-		3135000+	
Journals	1		-		1	
e-Journals	6000+		-		6000+	
Digital Database	2		-			
CD & Video	40		-		40	
Library automation			-			
Weeding (Hard & Soft)	1285				1285	
Others (specify) News Paper	5		1		6	

Book Bank	223		-		223	
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All e-books and e-journals are available through N-LIST programme. Membership Fee 5900/- p.a.

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	54	1		-	-	04(Room)	08(With Computer facility)	100 Mbps	
Added	-	-		-	-	-		-	
Total	54	1		-	-	04(Room)	08(With Computer facility)	100 Mbps	

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

.....**100**..... MBPS /GBPS

4.3.3 Facility for e-content: **NIL**

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc. **NIL**

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6,50,000.00	6,27,679.00	13,00,000.00	12,90,949.00

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

Weblink:

Laboratory: <http://raniganjgirlscollege.org/laboratory.php>

Library: <http://rgclibrary.aadija.co.in/> or <http://raniganjgirlscollege.org/library.php>

Sports: <http://raniganjgirlscollege.org/sports.php>

Computer Lab: <http://raniganjgirlscollege.org/computer.php>

Classrooms: <http://raniganjgirlscollege.org/classroom.php>

Maintenance of the existing infrastructure is the primary need for effective teaching and learning process of any institution. In this regard, the institution frames out its infrastructural development policy considering the strength of student, changes in the curriculum and the new courses to be introduced. Any major infrastructural change is discussed both in the Teachers' Council and the Purchase Committee (for purchasing books, Laboratory equipment, sports equipment, computer and accessories) or the Building Committee (for maintenance of building: classrooms, toilet, laboratory etc.), and finally realized by the Governing Body, after considering the necessities of the concerned users. The main sources for the concerned financial allocations are the UGC Grant and the State Government Grant. The college has also received financial assistance from RUSA 2.0 in the FY 2018-19, a part of which is being utilized for renovation and upgradation of the existing facility. The college authority also makes sufficient budgetary allocations, as per requirement, within its limited resource, for procurement of books, laboratory equipment, sports equipment, computers and peripherals, as well as for upgradation and maintenance of the existing facilities.

CRITERION-V: STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	a. Students' Aid Fund b. Endowment Scholarships of the Institution c. Alumni Association (Financial Support) d. Teachers' Council (Financial Support)	a. 183 b. 06 c. 02 d. 02	a. 71510 b. 14331 c. 2210 d. 750
Financial Support from Other Sources			
a) National	a. Kanyashree Prakalpa [K1(renewal) + k2] b. SC /ST / OBC Post Matric Scholarship c. Vivekananda Scholarship d. Minority Scholarship e. Talent Support Programme f. Scholarship from Rashtriya Sanskrit Sansthan	a. K1- 42 K2- 247 b. 254 c. 35 d. 21 e. 34 f. 06	a. 6217000 b. 1270000 c. 420000 d. 56700 e. 85000 f. Amount Paid directly to the beneficiary account.
b)International	-	-	-

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga and Meditation	21 st June 2019	40	Department of Physical Education, Raniganj Girls' College
Mentoring	24.05.2019	1718	Raniganj Girls' College

5.1.3 – Students benefited by guidance for competitive examinations and career counseling offered by the institution during the year:

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the competitive exam	Number of students placed
2018-19	Special Coaching for WBCS Examination from 18 th to 25 th September, 2018	37	37		
2018-19	Seminar on Career counseling by Mahendra Education Pvt. Limited. On 27.11.2018	108	108		
2018-19	Pidilite Industries workshop on Arts and Crafts in August 2018	39 + 2 (from TDB College)	60		
2018-19	Skill Development Courses conducted in the college by NSHM in Beauty and Wellness, Nursing Assistant and Banking	26 (Training in Skill Development)	26	Completed training	Off Campus Placement :12 Self Employed: 7
2018-19	The Institute of Chartered Accountants of India, Counselling on Chartered Accounting on	72	72		

	05.02.2019				
2018-19	Career conference, District Employment Exchange(Govt. of West Bengal), at Exchange office, Raniganj on 23.02.2019	06	06		
2018-19	Career counseling seminar by Rice Institute of Competitive Examination on 15.05.019	119	119		
2018-19	Workshop on Entrepreneurship Development, Organised by District Employment Officer Mr. Anuj Chakraborty, Paschim Bardhaman on 07.06.2019	96	96		
2018-19	Employment Bank, Govt. of West Bengal, facilitated by Training and Placement Cell, Raniganj Girls' College on 10.06.2019 & 25.06.2019	56	56		

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year:

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
NIL	NIL	NIL

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	NIL	NIL	Training at Anandalok Hospital	12	On Job Training at Anandalok Hospital: 12

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
July 2018- June 2019	08	B.A	History	Kazi Nazrul University (KNU), Burdwan University (BU), Bankura University. Birla Gobal University, Bhubaneswar	Post Graduation Programme, Bachelor of Education programme, Journalism & Mass Communication Two of them stood First class first in their respective year and awarded Nivanani Sarkar Smriti Puraskar.
July 2018- June 2019	07	B.A	English	Burdwan University(B.U), Indira Gandhi Open University (IGNOU), Netaji Subhas	Post Graduate, B.Ed programme, one of them teaches at Nivedita Basic English medium

				Open University, St.Xaviers University, Kolkata, Steel city college, Durgapur.	school.
July 2018- June 2019	06	B.Sc	Geography	Kazi Nazrul University (KNU) and Burdwan University (BU)	Post graduate and Bachelor in Education Programme.
July 2018- June 2019	09	B.Com	Commerce	Burdwan University (BU), IGNOU	Post graduation
July 2018- June 2019	06	B.Sc	Zoology	KNU, SKBU, RBU,	Post graduation, B.Ed programme
July 2018- June 2019	01	B.A	Economics	Vidyasagar University	M.Phil
July 2018- June 2019	03	B.A	Bengali	Kazi Nazrul University (KNU)	Post Graduation
July 2018- June 2019	02	B.A	Hindi		Post Graduation, B.Ed programme
July 2018- June 2019	04	B.Sc	Botany	Sidho Kanho University (SKBU), Kalyani	Post-Graduation MBA

				University	
July 2018- June 2019	03	B.A	Urdu	Kazi Nazrul University (KNU)	Post- Graduation
July 2018- June 2019	09	B.A	Sanskrit	Burdwan University (BU)	Post- Graduation
July 2018- June 2019	03	B.A	Political Science	Kazi Nazrul University (KNU)	Post- Graduation
July 2018- June 2019	07	B.A	Philosophy	Kazi Nazrul University (KNU) Rajbandh Law College	Post- Graduation , Law
July 2018- June 2019	03	B.Sc	Physics	Kazi Nazrul University (KNU) BB College, Asansol	Post- Graduation, Bed programme

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (e.g.:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying	Reg. No/ Roll. No for the examination
NA	NA	NA

5.2.4 – Sports and cultural activities / competitions organized at the institution level during the year

Activity	Level	Number of Participants
Teachers' Day	College (05.09.2018)	922
Fresher's Welcome	College (16.01.2019)	2195
Alumni Association Programme	College (17.01.2019)	112
Exhibition	College (16 th -18 th January, 2019)	Students of all Departments
International Mother Language Day	College (21 st February, 2019)	420
National Youth Day	College (12 th January, 2019)	110
Children's' Day	College (14 th November, 2018)	76
Annual Cultural Programme:		
i. Singing	College (24.09.2018)	102
ii. Quiz		40
iii. Alpona drawing		25
iv. Dance	College (25.09.2018)	52
v. Essay writing		14
vi. Recitation		35
Annual Sports (University Level- Inter College Athletic meet 2019)		
Discus throw	University (25.03.2019)	2 nd and 3 rd Position
Shot put		2 nd Position
Javelin throw		1 st and 2 nd Position
Long Jump		2 nd Position
Annual Sports (College Level)		
100 mtr. Race	College (22.01.2019)	40
200 mtr. Race		32

Relay Race		4 team (4×4)
Balance Race		67
Slow Cycle Race		25
Broad Jump		14
Shot-put		16
Discus Throw		16
Javelin Throw		12
Badminton		08

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
21st June -27th June, 2019	National Integration Camp (NIC)	National, And she is Selected for International Yoga Competition	01 (Yoga Competition)	-	BA-Part-I-58	Anamika Mondol
22nd October-31st October, 2018	Award of Excellence, 50Bengal Battalion NCC, Bolpur	National, Badminton Doubles Girls Competition	01	-		Arjama Roy

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Alumni association not yet registered.

5.4.2 – No. of enrolled Alumni: 150

5.4.3 – Alumni contribution during the year (in Rupees) : Rs. 12210

5.4.4 – Meetings/activities organized by Alumni Association :

4 meetings were organized by Alumni Association of the college.

Date and agenda:

Meeting as on 15.09.2018

- Agenda:
1. Confirmation of previous meeting
 2. Discussion about Annual Social Programme of the college
 3. Discussion on Vijaya Sammilani & Eid Milan
 4. Misc.

Meeting as on 28.11.2018

- Agenda:
1. Confirmation of previous meeting
 2. Discussion about Re-schedule of Annual Social Programme of the college
 3. Misc.

Meeting as on 06.01.2019

- Agenda:
1. Confirmation of previous meeting
 2. Discussion about Annual Social Programme of the College
 3. Discussion about Saraswati Puja
 4. Discussion about Dol Utsav and Holi
 5. Misc.

Meeting as on 16.06.2019

- Agenda:
1. Confirmation of previous meeting

2. Discussion about Raksha Bandhan
3. Discussion about adoption of a needy meritorious student.
4. Misc.

Activities: (i) Participation in annual cultural programme.

(ii) Cooperation in departmental exhibition.

(iii) Active participation in college excursion.

(iv) Celebration of Teachers' Day.

(v) Cooperation in Annual Sports.

(vi) Endeavour for strengthening student-teacher bond by way of celebrating occasions like

Eid Milan, Vijaya Dashami, Saraswati Puja, Holi, Raksha Bandhan, etc.

(vii) Positive response whenever any assistance is sought from their end.

(viii) One member of the alumni association provides financial assistance to meritorious students from economically backward families.

CRITERION-VI:GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- The smooth functioning of the college rests upon the different decentralized units like the Bursar, the IQAC, the NAAC Coordinator, Teachers' Council, Students' Union, NSS and NCC units, the teaching and the non-teaching fraternity and the librarians who in the institutional hierarchy report directly to the Principal and in their capacity help in planning, implementing and coordinating the different activities of the college in consultation with the Principal.
- The college also functions through different academic and administrative committees created with proper representation from different stakeholders. The different committees related to academics are the Academic Committee, Routine committee, Examination committees, Academic Calendar Committee, Library Committee, Mentoring Committee, and Research Committee etc. The administrative committees include Finance Committee, Purchase Committee, Building Committee, Maintenance Committee, Students' Welfare Committee, etc.
- The different decentralized units like IQAC, Teachers' Council, Students' Union, NSS and NCC units, the different academic committees and the different administrative committees of the college etc. reflect the spirit of participatory management where different stakeholders participate in the decision making process of the institution.
- The Principal is the member secretary of the Governing Body of the College and the ultimate liaison between the decentralized units and Governing Body of Raniganj Girls' College.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: **Yes**

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

❖ Curriculum Development

- Being an affiliated college, the institution must implement the curricula developed by KNU. However necessary improvisations are often made for attaining specific goals.
- The Principal and three teachers are Members of Syllabus Committee of KNU. Moreover four teachers are members of Under Graduate Board of Studies. They participate in curriculum design and planning of the undergraduate syllabi of KNU. One teacher of Urdu is the Coordinator of UG, PG and M Phil courses in Urdu under KNU. Another teacher is also the coordinator of UG Santali course.
- One teacher of Urdu is also engaged as a member of UGBOS at The University of Burdwan.
The same teacher is also the member of BRS in M.Phil course at the Calcutta

University.

- Curricula of the Skill-Development Courses such as Fevicryl Art & Craft offered by the institution have been developed internally.
- Curricula of the Add-on-Courses are provided by NHSM Udaan Skills Pvt. Ltd
- Teachers attend Syllabus based workshops whenever the occasion arises.

❖ **Teaching and Learning**

Perceptive methods of teaching and learning

- Conventional Chalk and Talk
- ICT enabled presentations
- Use of Smart Board
- Tutorial classes
- Invited lectures
- Screening films and documentaries
- Peer Learning
- Use of original software for practical classes and laboratory based teaching

Participatory Methods of teaching and active learning

- Group discussion
- Publication of the Departmental Wall Magazines
- Student Seminars
- Educational tours to complement curriculum
- ENVIS projects
- Syllabus based Field Work, Field tours and Excursions
- Interdisciplinary seminars and workshops
- Theme based Exhibition by different departments of the college
- Science Fair

❖ **Examination and Evaluation**

The process of continuous internal evaluation comprised of the following methods of examination in each semester for a total of 10 marks in each paper.

- MCQ pattern, Objects type questions, Open Book Mode, Students' Seminar, Viva Voice, Projects
- Online internal assessment for the sixth semester Honours students. The evaluation for this assessment is also done online.
- Internal and end semester marks (only for those examinations conducted at the home centre) are submitted online at the portal of Kazi Nazrul University (KNU).
- The institution as an affiliated college helps the University in the smooth conduct of the University Examinations under both CBCS and Annual system.
- Teachers regularly participate in Online Evaluation of answer scripts of end semester examination conducted by KNU. A number of teachers also perform duty as coordinator and chief coordinator for the said examinations.
- Different duties like paper-setting, moderation of papers, proof-reading and translation of papers are assigned to teachers, which they perform with full confidentiality and professionalism.

❖ **Research and Development**

- Publication of the book 'Seven Decades of Indian Independence' (ISBN 978-93-88868-27-3) by the college.
- Ongoing Minor Research Project titled, "A Survey of Historical Importance of the

Heritage Sites in Raniganj” sponsored by the Regional Directorate of NSS, Kolkata, Department of Youth Affairs, Ministry of Youth Affairs & Sports, Government of India vide Reference No. F.NO-P-24-2/RD/NSS/KOL/SAP/2018-19/3307/3316 dated the 1st February, 2019.

- Encouraging the faculty members to complete their research leading to doctoral degree
- One teacher awarded PhD degree and one librarian awarded M Phil degree.
- Appreciating the role of faculty members who are PhD supervisors
- Dr Alok Kumar De, Associate Professor of Physics, is engaged in collaborative research at the national level with the members of VECC, DAE, Government of India.
- Dr Alok Kumar De, Associate Professor of Physics, is a part of the Indian team engaged in an international collaborative research, the MATS collaboration, on FAIR (Facility for Antiproton and Ion Research), built in cooperation with an international community of countries and scientists.

❖ **Library, ICT and Physical Infrastructure / Instrumentation**

- Computerization and barcoding of 95% of the library books has been completed.
- Reading and photocopying facilities are provided not only to the current students but also those students who are pursuing higher studies at different institutions.
- 832 new books and 14 Reference books have been added to the Central Library
- Subscribing to Urdu daily titled ‘Roznama Rashtriya Sahara’
- Stock verification is done regularly
- Digitization of the college office in process
- Introduction of online internal assessment
- Regular maintenance of physical infrastructure, equipments, laboratory instruments, computers and computer peripherals

❖ **Human Resource Management**

- Encouraging the participation of faculty members in Orientation Programme and Refresher Course
- Arranging for Orientation Programme on CBCS Structure at the Institutional Level
- Workshop on online internal assessment
- Workshop on developing e-content
- Training for facilitating online financial assistance to the students under Kanyashree Scheme of the Government of West Bengal
- Training for Health Scheme of the Government of West Bengal
- Training on RUSA 2.0 by Department of Higher Education, Government of West Bengal
- Polling Personnel Training for data entry of information about polling personnel.
- Maintenance of Teacher’s Daily Diary
- Updating the records on authorized leave of absence of all the incumbents
- Regularly updating the Service Book
- Initiating the system of Mentoring
- Feedback from various stakeholders

❖ **Industry Interaction / Collaboration**

- Educational Tour cum Industrial Visit Programme to SUNCARE Pharmaceuticals from 17th May 2019 to 24th May 2019 of the Department of Microbiology, Raniganj Girls’ college facilitated by Dolphin (PG) Institute of Bio Medical and Natural Sciences, Dehradun.
- Dr Alok Kumar De, Associate Professor of Physics, is engaged in collaborative

research at the national level with the members of VECC, DAE, Government of India.

- Dr Alokumar De, Associate Professor of Physics, is a part of the Indian team engaged in an international collaborative research, the MATS collaboration, on FAIR (Facility for Antiproton and Ion Research), built in cooperation with an international community of countries and scientists.
- Collaboration exists with Searsole Sports and Cultural Association of Raniganj for using the gymnasium for the undergraduate course in Physical Education.
- The college offers skill development courses in Beauty and Wellness, Nursing and Banking in collaboration with NSHM Udaan Skills Pvt. Ltd. as a part of the Prime Minister's National Skill Development Programme.
- Organizing an IQAC sponsored National level seminar titled *Emerging Possibilities of Sanskrit Studies* on 21st and 22nd January 2019 by the Department of Sanskrit, Raniganj Girls' College in collaboration with Sailajananda Falguni Smriti Mahavidyalaya, Khayrasol, Birbhum
- Organizing Workshop on *Cyber Crime and Safety of Women* in collaboration with Cyber Crime Police Station, Asansol Durgapur Police Commissionerate and Green Club of Raniganj on 11th October 2018

❖ Admission of Students

- Admission of students for 1st Semester is made online. Following are the steps of online admission:
 - Online admission portal of the college is opened the day after the publication of WBCHSE result.
 - Admission brochure is shown in the college website.
 - Merit lists are prepared according to norms of West Bengal Govt. and the same are published timely on the basis of vacant number of seats.
 - The total admission process continues for sixty days from the date of publication of HS result. However, if there is any directive from The Department of Higher Education for extension of date of admission, the same will be done accordingly.
 - All the teachers of the college take responsibilities for verification of testimonials of the students to complete the entire procedure of admission effectively.
 - All teaching and non-teaching staff maintain a healthy correspondence to complete the admission procedure.
- Traditional offline admission procedure is followed for admission of other semesters.

6.2.2 : Implementation of e-governance in areas of operations:

❖ Planning and Development:

Digitization of the college office,
e-tendering for RUSA grant

❖ Administration:

College Office: RGC SMS Software, Software for Leave register, Stock register, File maintenance
Library: SOUL 2.0, INFLIBNET N-LIST, WEBOPAC
Preparation of e-pension papers
Preparation of e-service book

❖ **Finance and Accounts:**

IFMS portal for PF and Salary
 PFMS portal dealing with government funds
 COSA
 CAMS for internal financial monitoring

❖ **Student Admission and Support:** Online support provided through college website

❖ **Examination:** Software for online Internal Assessment procured

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professiona l body for which membershi p fee is provided	Amount of support (in INR)
2018-19	Dr Chhabi De, Principal, Raniganj Girls' College and Dr S SDesarkar, Bursar, Raniganj Girls' College	RUSA Registration on PFMS portal at BikashBhavana, Kolkata on 8 th August 2018		Convenience Allowance 5020.00
2018-19	Dr S SDesarkar, Bursar, Raniganj Girls' College & Ms BarnaliSaha Biswas Accountant, Raniganj Girls' College	RUSA meeting on 4 th October 2018 at VigyanBhavana, Kolkata		TA 700.00 x2=1400.00
2018-19	Dr Chhabi De, Principal, Raniganj Girls' College and Dr S SDesarkar, Bursar, Raniganj Girls' College	Meeting on Health Scheme of the Government of West Bengal, BikashBhavana, Kolkata on 9 th January 2019		Convenience Allowance 2500.00
2018-19	Dr Chhabi De, Principal, Raniganj Girls' College and Dr S SDesarkar, Bursar, Raniganj Girls' College	RUSA meeting on 20 th February 2019 at BikashBhavana, Kolkata		Convenience Allowance 4960.00

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2018-19	Orientation Programme on CBCS structure	Orientation Programme on CBCS structure	20.08.2018	31	10
2018-19	Mentoring System	NA	22.04.2019	33	NA
2018-19	Workshop on Online Internal assessment By Jai Kurmi of Aadija Technologies	Workshop on Online Internal assessment By Jai Kurmi of Aadija Technologies	13.05.2019	9	3
2018-19	Workshop on developing e-content	NA	07.05.2019	37	NA

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Summer School in Language and Linguistic HRDC, The University of Burdwan	02	26.06.2018-16.07.2018
Orientation Programme (OP-122) HRDC, University of Calcutta	01	04.09.2018-03.10.2018
Interdisciplinary Refresher Course on Advances in Instrumentation and Automation of ICT HRDC, Jadavpur University	01	03.12.2018-22.012.2018
1 st Refresher Course in Research Methodology and Data analysis for Social Sciences HRDC, The University of Burdwan	01	14.11.2018 -04.12.2018
113 th Orientation Programme, HRDC, The University of Burdwan	01	01.02.2019-28.02.2019

Orientation Programme (OP-42) HRDC, Kumaun University	02	01.03.2019 – 30.03.2019
Orientation Programme (OP-132), HRDC, Himachal Pradesh University	01	22.04.2019 – 11.05.2019

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary
Nil	Nil	Nil	Nil

6.3.5 Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Availability of credit facilities from Raniganj Girls' College Employees' Credit Cooperative Society Limited • Facilitating the availability of loan from Provident Fund in times of exigencies. • Sick Room with facility for medical personnel to respond immediately on call. • Sanctioning of Maternity Leave and other types of leave of the incumbents by the Governing Body of the college as per government rules and regulations.
Non-teaching	<ul style="list-style-type: none"> • Timely submission of e-Pension files before the superannuation of the incumbent. • Disbursement of Provident Fund benefits immediately on superannuation of incumbent. • Facilitating the encashment of earned leave after superannuation of incumbent. • Felicitating teachers bringing laurels to college with extraordinary performances in various events. • Celebration of birthday of the employees by the Principal of the institution
Students	<ul style="list-style-type: none"> • Facilitating Financial Aid for students • Providing financial assistance to students from various endowments within the college • Financial help given to poor students from Students' Union • Mementoes given as tokens of inspiration to students who win accolades for college in different areas. • Book Bank facility • Sick Room with facility for medical personnel to respond on call • Facility of Students' Health Home • Arrangements made for the physically challenged to attend classes on the ground floor. • Arrangements made for the physically challenged to write their examinations on the ground floor. • Arrangement for Sick Room for sick examinees to appear in their examinations.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the institution conducts internal audits regularly. Based on the rules and regulations of

the Government of West Bengal, the external audit is conducted by the auditors authorized by the Directorate of Higher Education, Government of West Bengal

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non-government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
NIL	NIL	NIL

6.4.2 Total corpus fund generated: Rs 3,17,000- (Rupees Three Lacs Seventeen thousand) only

6.5 Internal Quality Assurance System

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CA Debabrata Banerjee, Debabrata Banerjee & Co. Asansol-3	Yes	IQAC
Administrative	Yes	CA Debabrata Banerjee, Debabrata Banerjee & Co. Asansol-3	Yes	IQAC

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

- Meeting of the teachers with the guardians about performance of their wards and irregularity in class attendance if any
- Guidance, assistance and motivation provided by the Principal and the teachers to the parents to deal with specific problems of early marriage and other social and sensitive issues.
- Spontaneous and voluntary suggestions and advice given by guardians for the institution's comprehensive development

6.5.3 Development programmes for support staff (at least three)

Training leading to

- Skill enhancement
- Soft Skills development
- Exposure to ICT and contemporary technologies

6.5.4 Post Accreditation initiative(s) (mention at least three):

Based on the recommendations made by NAAC Peer Team visit in 2016, some of the post accreditation initiatives undertaken in the academic year 2018-19 are as:

- Initiation of PG Course in Urdu
- Initiating the process of online internal assessments for the sixth semester honours students.
- Ongoing Minor Research Project titled, "A Survey of Historical Importance of the Heritage Sites in Raniganj" sponsored by the Regional Directorate of NSS, Kolkata, Department of Youth Affairs, Ministry of Youth Affairs & Sports, Government of

India wide letter Reference No. F.NO-P-24-2/RD/NSS/KOL/SAP/2018-19/3307/3316 dated the 1st February, 2019.

- Publication of the book ‘Seven Decades of Indian Independence’ (ISBN 978-93-88868-27-3) by the institution.

6.5.5

- a. Submission of Data for AISHE portal : (Yes)
 b. Participation in NIRF : (No)
 c. ISO Certification : (No)
 d. NBA or any other quality audit : (No)

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from---to----)	Number of participants
2018-19	Sponsored National level seminar titled <i>Emerging Possibilities in Sanskrit Studies</i> and organized by the Department of Sanskrit, Raniganj Girls’ College in collaboration with Sailajananda Falguni Smriti Mahavidyalaya	21 st and 22 nd January 2019	Two days	145
2018-19	Antarjatik Bhasa Dibas (International Mother Language Day)	21 st February 2019	One hour	Students and teachers of the college
2018-19	Developing e-content And Workshop on Mentoring System	7 th May 2019	Three hours	33
2018-19	Syllabus based Lecture Programme on <i>Women and Social Changes in the 19th Century</i> organized by the Department of History, Raniganj Girls’ College	16 th May 2019	One and a half hours	65
2018-19	Syllabus based Lecture Programme on <i>Visual and Performative Culture in Modern Bengal</i>	16 th May 2019	One and a half hours	65

	organized by the Department of History, Raniganj Girls' College			
2018-19	Explanation of the Mentoring system to the college students	22 nd May 2019	Two hours	470
2018-2019	Workshop on <i>Visual and Performative Culture in Modern Bengal</i> organized by the Department of History, Raniganj Girls' College	13 th June, 2019	One Day	75

CRITERION-VII: INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Registration of names of the students in the Electoral Roll	18 th September 2018	78	Nil
Formation of the Electoral Literacy Club of Raniganj Girls' College	6 th October 2018	35	Nil
Special Lecture on Urdu Literature and Humanity	28 th September 2018	Students of the Department of Urdu	Nil
Cyber Crime and Safety of Women in collaboration with Asansol Woman Police station and Green Club of Raniganj	11 th October 2018	85	Nil
Sexual Harassment, Dowry and Cyber Crime (Theme Departmental Exhibition)	16 th - 18 th January 2019.	Students of the Department of Political Science	Nil
International Women's Day	8 th March 2019	50	Nil
Syllabus based Lecture Programme on "Women and Social Changes in the 19 th Century" organized by the Department of History	16 th May 2019	65	Nil
Registration of names of students with the Employment Bank, Government of West Bengal facilitated by Career Guidance and Counselling Cell of Raniganj Girls' College	10 th June 2019 to 25 th June 2019	56	Nil
Workshop on Entrepreneurship Development conducted by Mr Anuj Chakraborty, WBCS, District Employment Officer, Paschim Bardhaman.	7 th June 2019	93	Nil

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the College met by the renewable energy sources

- Initiatives of the ECO-CLUB
- Awareness built through class lectures in Environmental Studies
- Students are encouraged to do Projects in Environmental Studies utilizing old and recycled paper.
- Annual plantation programme
- Maintenance of the Medicinal plant garden
- Maintenance of the seasonal flower garden
- Rearing indoor plant that purify air
- Utilization of the backyard of the college for cultivating seasonal vegetables.
- Rain water harvesting
- Use of solar street lights in the campus at night
- Increase in the use of LED bulbs
- Use of Miniature Circuit Breaker (MCB) switches to prevent waste of electricity and ward off any accident.
- Use of constructed burial pits for management of waste water from the Chemistry laboratory.
- Only Pollution under Control (PUC) certified vehicles are allowed to enter the campus.
- Use of plastics is minimised
- Use of tobacco in the campus premises is restricted.
- Water purifiers are cleaned and maintained regularly

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	04
Provision for lift	No	
Ramp/ Rails	Yes	04
Braille Software/facilities	No	
Rest Rooms	Yes	All the students including the differently abled have access to the facility of sick room situated on the ground floor.
Scribes for examination	Yes	Making seating arrangements for

		examinees who appear in the university examination with scribes with prior permission from the university.
Special skill development for differently abled students	No	
Any other similar facility (Arrangement of class and examination for differently abled students on the ground floor of the college)	Yes	04

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018-19	1	1	27.09.2018	Support to Ananda Ashram, a home for destitute children, near Satgram in Raniganj coal-field area	Donating new clothes before Durga puja to the children of the Ashram	Principal, Teachers and students
2018-19	1	1	Throughout the year	Activities with the children of Ananda Ashram, a home for	Celebrating Rakhi, Bhai Dhuj and Christmas	Students of the college

				destitute children, near Satgram in Raniganj coal-field area	with the children of the Ashram	
2018-19	1	1	14 th November 2018	Celebration of Children's Day by the Department of History of the college in the adopted village of NSS and	Presenting the children with education kits	Teachers and Students
2018-19	1	1	Academic Session 2018-19	Training in Skill Development courses by NSHM	Training to the women of the neighbourhood and TDB college	3
2018-19	1	1	30.06.2019	Making arrangements for the competitive examination JENPUA H 2019	Making arrangements for the West Bengal Board of Joint Entrance Examination on Sunday	37
2018-19	1	1	23.04.2019 to 30.04.2019	Requisition of the College premises for	Facilitating the requisition of the	02

				purposes of General Election 2019	College premises for purposes of General Election 2019	
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7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Students' Daily Diary	Academic Session 2018-19	The diary is published by the college authorities in each academic session. It outlines the code of conduct for the students of the institution. The code of conduct is strictly followed and monitored.
Code of Conduct for Employees [Guided by the relevant service rules for the employees of Government aided colleges of West Bengal and the Statutes of Kazi Nazrul University]	-	The code of conduct for employees laid down by the Govt. of West Bengal and the affiliated university is strictly adhered to by the college authorities.

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from July	Number
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	2018 to June 2019)	of participants
Independence Day	15 th August 2018	Stakeholders of the college
Rakshabandhan	25 th August, 2018	Students, teaching and non-teaching staff
Teachers' Day	5 th September 2018	Teachers, Non-teaching staff and students
Children's Day	14 th November	Students of the department of History with NSS, Anganwadi centres of Jodatal and Basketpara
Human Rights	10 th December 2018	Students of the Department of Political Science
National Youth Day	12 th January 2019	Teachers, Non-teaching staff and students

Students attending Competition on the occasion of National Voters' Day	24 th January 2019 to 25 th January 2019	Teachers and students of the College
Republic Day	26 th January 2019	Teachers, Non-teaching staff and students
Saraswati Puja	10 th February 2019	Teachers, Non-teaching staff and students
Antarjatic Bhasa Dibas (International Vernacular Day)	21 st February 2019	Teachers, Non-teaching staff and students
International Women's Day organized by male employees of the college	8 th March 2019	Teachers and students
Eid Milan	12 th June 2019	Teachers, Non-teaching staff and students
Celebration of World Yoga Day	21 st June 2019	Teachers, Non-teaching staff and students
World Philosophy Day	15 th November 2018	Students and Teachers of Department of Philosophy
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)		
<ul style="list-style-type: none"> • Initiatives of the ECO-CLUB • Annual plantation programme • Maintenance of the Medicinal plant garden 		

- Maintenance of the seasonal flower garden
- Rearing indoor plant that purifies air
- Utilization of the college backyard for cultivating seasonal vegetables.
- Rain water harvesting
- Use of solar street lights in the campus at night
- Increase in the use of LED bulbs
- Use of Miniature Circuit Breaker (MCB) switches to prevent waste of electricity and ward off any accident.
- Convert the bio-degradable waste materials into compost fertilizers for our own vegetation.
- Use of constructed burial pits for management of waste water from the Chemistry laboratory.
- Only Pollution under Control (PUC) certified vehicles are allowed to enter the campus.
- Use of plastics is minimised
- Use of tobacco in the campus premises is restricted.
- Water purifiers are cleaned and maintained regularly

7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the Weblink

Weblink: <http://raniganjgirlscollege.org/iqac.php>

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution in not more than 500 words

Weblink: http://raniganjgirlscollege.org/institutional_distinctiveness.php

8. Future Plans of action for next Academic Year (500 words)

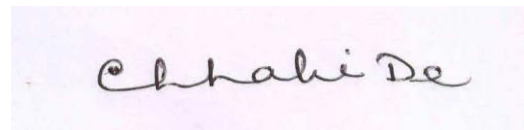
- i. Provide facilities of Swayam for the stake-holders of the college.
- ii. More ICT based classroom
- iii. Increase Library space
- iv. Creating space for exhibit gallery
- v. Establishing fair price shop
- vi. Establishing a medical unit
- vii. Opening a day-care unit in the college
- viii. Central Computer Laboratory
- ix. Establishing one vermi-composting unit within the college campus
- x. Vermi-compost unit used to serve as training centre for poor farmers

Name: Jyotika Waghela



Signature of the Coordinator

Name: Dr. Chhabi De



Signature of the Chairperson